



## Extra Lesson Policy (as per Heads Exco February 2014)

- a. As is currently the policy, no teacher may give extra lessons to any student who is in their own class.
- b. In order to be able to give extra lessons to a student in the same school as the teacher the head of school must satisfy themselves (and take full responsibility for this) that there is no possible conflict of interest that the school is being exposed to.
- c. Such family must send a letter to the head of school as we have done in the past stating that they are aware that the school offers extra academic support but that they request to be able to send their child to the specified teacher for one-on-one lessons at the cost specified by the teacher.
- d. All teachers must on a termly basis submit a list of all King David students to whom they are giving extra lessons to.
- e. The above applies to sports coaches as well giving extra coaching to any students.
- f. The reason for these steps is so that a head of school can assess if a child's results in that specific subject are well out of line of their other subjects which of course should indicate that something suspicious is going on. It will also allow you to 'intervene' if needed to question whether the child really needs the lessons, etc.

Coaches – The Same Policy must apply and Heads of Sport must monitor team selection.